



# The Volunteering News



# BEE THE CHANGE BEE A VOLUNTEER

**MAKE VOLUNTEERING YOUR  
RESOLUTION FOR 2019!**

## What's On In Havering

Volume 1, Jan/Feb 2019

### Are you looking to retrain or upskill?

#### **ACCREDITED TRAINING**



HVC are facilitating a number of *\*free* training courses as part of a brand new Lunch & Learn – Stepping Stones project. For more information please contact

[Volunteering@haveringvc.org.uk](mailto:Volunteering@haveringvc.org.uk)  
*\*£100 non completion fee\**

### Age UK Advice & Information



**Tuesday & Thursday Advice & Information drop in available 10am-2pm at 32-34 High Street, Romford, RM1 1HR**

### Di's Diamonds 50+ Coffee Morning

Every second Monday of the month at 32-34 High Street, Romford, RM1 1HR for more information contact [disdiamonds@ageukrbh.org.uk](mailto:disdiamonds@ageukrbh.org.uk) or 07724 508 967

## Havering Volunteer Centre News

### What's In Store For Us?

Happy New Year to you all, we hope 2019 is treating you well! Like past years 2019 is set to be a full on busy year for HVC. We mentioned in our last newsletter our fundraising campaign to raise the £100k to keep the thriving service of the Volunteer Centre. We would really like your support with our fundraising campaign and you can support us by: joining the fundraising committee, volunteering at events or getting your friends and family involved, please email Rebecca at [volunteering@haveringvc.org.uk](mailto:volunteering@haveringvc.org.uk) or call 01708 922 214

### AGM – December 2018

HVC held its Annual General Meeting in December for the financial years 2017-18. It was well attended with guest speakers Cllr Christine Vickery Champion for the Voluntary Sector, Deputy Lieutenant Colonel Mark Bryant and Mark Halls CEO of First Step all giving talks on how crucial volunteering is for the community. It's only when you put everything down on paper you really see everything that has been accomplished in a year and boy do the team here do a lot:

- Our Volunteer Pathway Advisors met with 595 individuals on a one to one basis with 302 being placed into long term volunteering roles.
- There was over 6000 volunteering hours donated by the HVC Office Volunteers to keeping the Volunteer Centre Operational
- 210 individuals were supported into paid employment directly as a result of HVC's involvement
- Over 400 volunteers rewarded and recognised by HVC during Volunteers Week.
- HVC Awarded Volunteer Centre Quality Accreditation

**This is just a snap shot of some of the achievements of HVC – not bad for 1.5 staff and 22 volunteers.**

## HVC Big Quiz of the Year!



Saturday 16<sup>th</sup> March 2019 at Ardleigh House Community Association Tickets are £5.00 with tables up to 8. Contact Rebecca on 01708 922 214 or [volunteerin@haveringvc.org.uk](mailto:volunteerin@haveringvc.org.uk) to book your team!

### Chair Skills Training

## Want To BEE Part Of Something Bigger?



BEE THE CHANGE  
BEE A VOLUNTEER!



Tel: 01708 922 214

Email: [Volunteering@haveringvc.org.uk](mailto:Volunteering@haveringvc.org.uk)

Web: [www.haveringvc.org.uk](http://www.haveringvc.org.uk)

For a full list of available volunteering opportunities please visit [www.haveringvc.org.uk/volunteer](http://www.haveringvc.org.uk/volunteer)

### 2019 Training Dates For Your Diary

- 11<sup>th</sup> February- Chairing a Meeting ½ day
- 11<sup>th</sup> February – Effective Minute Taking ½ Day
- 25<sup>th</sup> February - Practical Fundraising Skills
- 6<sup>th</sup> March – Creating Business & Strategic Plans
- 2<sup>nd</sup> April – Leadership & Management
- 9<sup>th</sup> May – Equality & Diversity
- 4<sup>th</sup> June – Changing Faces of Volunteering
- 10<sup>th</sup> July – Volunteer Management
- 11<sup>th</sup> September – Evaluation and Impact Assessing
- 10<sup>th</sup> October – Diversifying Your Volunteer Base
- 14<sup>th</sup> November – Master Class in Trustee Roles
- 10<sup>th</sup> December – Volunteers and the Law

### HVC Are Looking For Volunteers

#### Creative Writing Volunteer:

If you have a flare for words and can capture your readers, we need your help! Get in touch to find out more.

#### Trustee:

Are you a mover and shaper and want to help us shape a community focused charity? Get in touch to find out more.



Havering Volunteer Centre has partnered with the Value You Volunteer Recognition Scheme to

Continue to value the dedication of volunteers in Havering. So if you have volunteered for 100 hours or more in the last 12 months apply for your Value You Card by visiting [www.valueyou.org](http://www.valueyou.org) Value You are looking for a Havering based volunteer to help promote the scheme, if you would like more information contact [volunteering@haveringvc.org.uk](mailto:volunteering@haveringvc.org.uk)



Epitome Consultancy & Training

### Chair Skills Training

11th February 2019  
10am - 1pm

Are you  
Chairperson of a  
Group or  
Organisation?

This 1/2 day session will look at

**Preparation:**  
What does it mean to Chair meetings?  
Planning the agenda.  
Understanding the papers

**Meetings:**  
Types and styles of meetings  
Key skills for chairing a meeting  
Addressing difficult behaviour  
Listening, Questioning, Clarifying  
Facilitating participation

**Beyond Meetings:**  
Responsibilities of the Chair  
Managing senior staff  
Making decisions

£30 £5  
DISCOUNT for  
HVC members

#### Who should attend?

This session is suitable for:  
- Those who Chair Meetings or want to in the future  
- Those who are Chair or Vice Chair of an organisation or group  
- Those who want to learn more about facilitating participation at meetings

At  
Havering Volunteer Centre  
32-34 The High Street  
Romford  
RM1 1HR

Book your place - just email your details to [kay@epitomeconsultancy.co.uk](mailto:kay@epitomeconsultancy.co.uk) include your name, organisation and who to send the invoice to.

[kay@epitomeconsultancy.co.uk](mailto:kay@epitomeconsultancy.co.uk) 07581295706 [www.epitomeconsultancy.co.uk](http://www.epitomeconsultancy.co.uk)

Do you chair meetings? This is the perfect training for you! Contact [Kay@epitomeconsultancy.org.uk](mailto:Kay@epitomeconsultancy.org.uk) for more information